

**THE TRINIDAD AND TOBAGO SOLID WASTE MANAGEMENT  
COMPANY LIMITED (SWMCOL)**

**TENDER # 003 -2023-2024**

**REQUEST FOR TENDER**

The Trinidad and Tobago Solid Waste Management Company Limited (SWMCOL) is seeking to undertake the establishment of a sorting facility at the Forres Park Landfill, Claxton Bay, Trinidad. This involves the engagement of a suitably qualified and experienced contractor to build 120 sq. meter single-storey building, to install electrical power connection and fixtures, and a water connection with fire suppression system.

The following requirements will apply to all responses to this Request for Tender, which are submitted to SWMCOL for consideration. Tenders are to be submitted as a two-envelope process (i.e., Technical and Financial in separate envelopes) and labelled as such and addressed to The Procurement Manager, The Trinidad and Tobago Solid Waste Management Company Limited, 34 Independence Square, North, Port of Spain and deposit in the Tender Box.

**Sealed submissions, consisting of One (1) envelope for the Technical Proposal and One (1) envelope for the Commercial Proposal will be received up to 2:00 p.m. on Thursday 27th June 2024, and must be addressed to:**

***THE PROCUREMENT MANAGER  
THE TRINIDAD AND TOBAGO SOLID WASTE MANAGEMENT COMPANY LIMITED  
34 INDEPENDENCE SQUARE NORTH  
PORT OF SPAIN***

They must be signed, dated, and marked “**TENDER # 003-2023-2024**” - “**CONSTRUCTION OF A SORTING FACILITY AND ASSOCIATED WORKS AT FORRES PARK LANDFILL**” and deposited in the Tender Box as instructed above:

1. The deadline for submission of your proposal is on or before **27th June 2024, at 2:00 p.m., Eastern Standard Time.**
2. Proposals sent after the deadline date shall not constitute receipt and will not be considered.
3. No exceptions or extensions will be granted for delivery failures of any sort unless explicitly stated by SWMCOL. SWMCOL assumes no liability for delivery failures.
4. Your proposal will become part of the contract if it is selected for award.
5. All costs associated with the development and presentation of the proposal will be at the sole expense of the Proponent and will not be reimbursed by SWMCOL.
6. Proposals and all supporting documentation will become the property of SWMCOL and will not be returned. The SWMCOL reserves the right to copy the material for evaluation and informational purposes.
7. The successful Tenderer would be required to effect a Performance Bond of no less than ten percent (10%) of the contract price **within 7 days** of receiving the letter of award;
8. SWMCOL reserves the right to reject all proposals and to waive any irregularity therein.
9. SWMCOL is under no obligation to award this contract to the proposal that reflects the lowest cost.
10. A mandatory site visit is scheduled for **Monday 27th May 2024 at the location, Forres Park Landfill, Claxton Bay for 10:00am.**
11. Queries on this Request for Tender shall be entertained up to **12:00 noon on Tuesday June 11<sup>th</sup>, 2024.**

The Tender process shall remain valid for a minimum of **ninety (90) days** and **must** be accompanied by:

- i. Audited Financial Statements for the past three (3) years;
- ii. Completed Tender Form, as per Section 1.17 in the RFT; Instructions to Tenderers;
- iii. BIR Compliance Certificate;
- iv. VAT Registration Certificate;
- v. VAT Compliance Certificate;
- vi. Updated Annual Returns (Where applicable);
- vii. NIS Compliance Certificate;
- viii. Certificate of Incorporation;
- ix. Certificates of Continuance;
- x. A valid copy of public liability insurance;

The Proposal is obtainable by sending an email to [tenders@swmcol.co.tt](mailto:tenders@swmcol.co.tt) to receive an electronic copy of the Package.

**Procurement Manager,  
The Trinidad and Tobago Solid Waste Management Company Limited**